

STATUTES

AND

Josmy Beatham

RULES,

FOR

The GOVERNMENT of

THE

Canterbury

General. Kent and Canterbury

HOSPITAL.

OPEN TO

The Sick and Lame Poor

FROM

ANY PART OF THE COUNTY.

1793.

STATUTES

AND

RULES

OF THE GOVERNMENT

THE

GENERAL KENTUCKY



HOSPITAL

OPEN TO

The Sick and Lame Poor

IN

ANY PART OF THE COUNTY

1793

SUBSCRIBERS.

	SUBSCRIPTIONS			
	Building.		Annual	
ABBOTT, Mr William	-	-	1	1
Abbott, Mrs W.	-	-	1	1
Abbott, Mr James	-	-	1	1
Alkin, Miss	2	2	1	1
Astley, Lady, <i>deceased</i>	5	5	-	-
Austen, Edward, esq.	10	-	3	3
Austen, Mrs E.	-	-	2	2
Baker, Mr J. <i>Burgate, Cant.</i>	-	-	1	1
Baldock, Mr William	21	-	2	2
Barrett, Thomas, esq.	52	10	5	5
Bates, Mr William	3	3	-	-
Baugh, Isaac, esq.	26	5	3	3
Beake, Mr William	2	2	-	-
Beckingham, Stephen, esq.	26	5	-	-
Beckingham, Rev. Charles	10	10	2	2
Beckingham, Mrs C.	-	-	1	1
Bennett, Mr William	10	10	-	-
Benson, J. D. D.	21	-	3	3
Benson, Rev. E. B.	10	10	1	1
Brandon, Rev. Philip	20	-	1	1
Brydges, Mrs (<i>Precincts</i>)	31	10	3	3
Brydges, Rev. E. T.	10	10	-	-
Bristow, Mr W.	2	2	-	-
Brockman, J. D. esq.	21	-	-	-
Buckworth, E. D. D. <i>deceased</i>	105	-	-	-
Buckworth, Mrs	5	5	-	-
Buller, James, esq.	52	10	-	-
Bunce, Mr C. R.	5	5	-	-
Bunce, Mrs C.	5	5	-	-
Burnby, Mr John	-	-	1	1
Butler, Mr. John	-	-	1	1
Cage, Lewis, jun. esq.	21	-	3	3
Cage, Mrs L.	-	-	2	2

SUBSCRIBERS.

	SUBSCRIPTIONS			
	Building.		Annual	
Cage, Rev. Edward -	-	-	1	1
Callaway, Mrs -	-	-	1	1
Canterbury, his Grace the Archbishop of	210	-	-	-
-----, Rev. Archdeacon, J. Lynch, LL.D.	30	-	5	5
-----, Rev. Dean and Chapter of	105	-	-	-
-----, Right Worshipful Mayor and Com- monalty of	105	-	-	-
Cantis, Mr John -	10	10	2	2
Cantis, Mr William -	-	-	1	1
Carter, William, jun. M. D.	15	15	-	-
Carter, Mrs William -	-	-	2	2
Carter, Mr George -	5	5	2	2
Catch Club, Member of, by Sir J. Honeywood -	1	1	-	-
Champneys, Mrs -	-	-	1	1
Champneys, Mr -	-	-	1	1
Claridge, Mr J. F. -	-	-	2	2
Claris, Mr James -	-	-	1	1
Clowes, Mr Thomas -	-	-	2	2
Collard, Mr T. W. -	3	3	-	-
Collard, Mr D. -	3	3	-	-
Conyngham, Right Honourable Lady -	-	-	2	2
Cooper, Mr John (<i>Bridge</i>)	-	-	2	2
Cooper, Mrs (<i>Bilting</i>) -	1	1	-	-
Cosnan, Mrs -	10	10	-	-
Coussmaker, Miss -	-	-	2	2
Crosoer, Mr W. -	2	2	-	-
Culmer, Mr George -	-	-	1	1
Deedes, William, esq. -	105	-	5	5
Deedes, Mrs (<i>deceased</i>) -	5	5	-	-
Deedes, William, jun. esq.	21	-	3	3
Deedes, Mrs W. -	-	-	2	2
Deedes, Miss -	5	5	2	2
Deedes, John, esq. -	-	-	2	2
Denne, Mr Tho. <i>Watmer-hall</i>	2	2	-	-

SUBSCRIBERS.

		SUBSCRIPTIONS			
		Building.		Annual.	
Denward, Mrs	-	50	-	5	5
Dilnot, Mr J.	-	3	3	-	-
Dodsworth, Rev. Francis	-	26	5	3	3
Dodsworth, Mrs	-	-	-	1	1
Dorset, his Grace the Duke of	-	105	-	-	-
Douglas, Mrs	-	200	-	-	-
Exeter, Right Rev. Bishop of, executor to Mrs May- nard	-	105	-	-	-
Fagg, Sir Wm, bart. <i>deceased</i>	-	26	5	-	-
Fagg, Rev. Sir John, bart.	-	26	5	3	3
Fagg, Lady	-	-	-	2	2
Fagg, Miss	-	-	-	2	2
Faussett, H. G. esq.	-	10	10	2	2
Fector and Minet, Messrs.	-	100	-	-	-
Fenner, Mr Thomas	-	10	10	2	2
Finch, Mr James, (<i>Bishops- bourn</i>)	-	2	2	-	-
Finch, Mr Thomas, (<i>ditto</i>)	-	2	2	-	-
Fisher, Mr John	-	-	-	1	1
Fitch, Mr William	-	10	10	-	-
Foote, John, esq.	-	10	10	2	2
Foote, Rev. Robert (<i>Boughton- Malherb</i>)	-	5	5	1	1
Ford, Mr William	-	3	3	-	-
Ford, Mr Thomas	-	3	3	-	-
Foreman, Mr John	-	1	1	-	-
Foreman, Mr Benjamin	-	-	-	1	1
Fowell, John, D. D.	-	15	15	-	-
Fox, Rev. Hopkins, <i>deceased</i>	-	2	2	1	1
Fox, Mr Thomas	-	2	2	-	-
Gardner, Mr Richard, (<i>Patric- bourn</i>)	-	3	3	-	-
Gibbs, Mr Richard	-	3	3	-	-
Gibbs, Mr Thomas	-	3	3	-	-
Gibbs, Mr William	-	3	3	-	-
Gipps, George, esq.	-	105	-	5	5
Gipps, Mrs	-	-	-	3	3
Gipps, Mr Henry	-	10	10	2	2
Giraud, Mr R. H.	-	-	-	1	1

SUBSCRIBERS.

	SUBSCRIPTIONS			
	Building		Annual.	
Goldfinch, Mr Joseph -	1	1	-	-
Gradidge, Mr William -	1	1	-	-
Graham, Lieut. Colonel, <i>deceased</i>) -	10	10	-	-
Gray, Mr Wm (<i>London</i>)	-	-	1	1
Greenland, Augustine, esq.	10	10	2	2
Gregory, Rev William -	-	-	1	1
Griggs, Mr Troward -	2	2	-	-
Hagell, Mr William -	-	-	1	1
Hales, Lady, (<i>Deane</i>) -	50	-	3	3
Hales, Miss, (<i>ditto</i>) -	-	-	2	2
Hales, Miss Jane, (<i>ditto</i>)	-	-	2	2
Hallett, James, esq. -	20	-	2	2
Hallett, Miss -	5	5	2	2
Hambrook, Mr Edward -	-	-	1	1
Hammond, Wm, esq. (<i>Friars</i>)	10	10	2	2
Hammond, Mrs -	5	5	-	-
Hammond, Miss -	5	-	-	-
Hammond, Miss C. -	5	-	-	-
Hammonds, Misses -	-	-	2	2
Hammond, Mr William, (<i>Stone House</i>)	10	10	-	-
Harvey, Mrs M. -	2	2	2	2
Hawkins, Thomas, esq.	26	5	-	-
Hawkins, Mrs -	5	5	-	-
Hayward, Mr John -	-	-	2	2
Hayward, Mrs -	-	-	2	2
Hearne, Rev. George -	10	10	2	2
Heron, Thomas, esq. -	50	-	5	5
Heron, Mrs -	5	5	3	3
Hey, Thomas, D.D. -	52	10	5	5
Hiett, Mr James -	-	-	5	5
Highmore, Anthony, esq.	-	-	2	2
Hobday, Mr Benjamin -	-	-	1	1
Hodges, Mr John -	5	5	2	2
Hodges, Mrs -	-	-	1	1
Holness, Mr Thomas -	3	3	-	-
Honywood, Sir John, bart.	105	-	5	5
Honywood, Hon. Lady -	5	5	2	2
Honywood, Filmer, esq.	105	-	5	5

SUBSCRIBERS.

	SUBSCRIPTIONS			
	Building		Annual	
Hopkins and Co. (<i>London</i>)	-	-	2	2
Hougham, Wm, jun. esq.	21	-	-	-
Hougham, Mrs W. -	5	5	-	-
Jackson, John, esq. -	105	-	-	-
Jennings, Mr Anthony -	2	2	-	-
Keen, Mr George -	12	12	1	1
Keen, Mr George, jun.	2	2	-	-
Keene, Mr William -	3	3	1	1
Kenrick, Rev. Jarvis -	21	-	2	2
Kingsford, Mr Sampson	2	2	2	2
Kingsford, Mr Wm (<i>Asb</i>)	-	-	2	2
Knatchbull, Sir E. bart.	105	-	5	5
Knatchbull, Lady -	5	5	3	3
Knatchbull, Mrs J. E. -	21	-	-	-
Knatchbull, Mrs (<i>Precincts</i>)	5	5	3	3
Knight, Thomas, esq. -	130	-	5	5
Knight, Mrs. - -	5	5	3	3
Knight, Mrs. Jane -	52	10	3	3
Knowler, Gilbert, esq. -	-	-	2	2
Lade, John, esq. - -	21	-	-	-
Ladies, Two - - -	10	10	-	-
Le Geyt, Mr Robert -	10	10	2	2
Le Grand, John, esq. -	10	10	2	2
Le Grand, Mr George -	-	-	2	2
Lilly, Mr George - -	2	2	-	-
Lilly, Mr Thomas - -	1	1	-	-
Loftie, Mr William -	10	10	2	2
Loftie, Mrs W. - - -	1	1	-	-
Loftie, Mr J. (<i>Romney</i>)	-	-	1	1
Loftie, Miss H. - - -	1	1	-	-
Lovett, Rev. Dale - -	10	10	-	-
Lowen, Mr. T. (<i>deceased</i>)	2	2	-	-
Lushington, Mrs - -	2	2	1	1
Mann, Sir Horace, bart.	105	-	-	-
Mann, Miss - - - -	5	5	-	-
Mann, John, esq. - -	10	10	-	-
Marsh, Mr Wm - - -	1	1	-	-
Marsh, Mr W. (<i>Farmer</i>)	1	1	-	-
Martin, Rev. D. (<i>Leysdown</i>)	-	-	1	1
Matthews, Mr John -	2	2	2	2

SUBSCRIBERS.

SUBSCRIPTIONS

	Building.		Annual.	
May, Mr John -	-	-	1	1
Mayhew, Mr. Christopher	-	-	2	2
Mercer, Mr T. (<i>London</i>)	10	10	-	-
Mercer and Smart -	-	-	2	2
Milles, Richard, esq. -	105	-	5	5
Milles, Mrs -	5	5	3	3
Milles, Mrs Mary -	10	10	2	2
Milles, Mrs Charles -	10	10	2	2
Milles, Miss -	5	5	2	2
Monins, John, esq. -	21	-	-	-
Montresor, John, esq. -	50	-	-	-
Mund, Mr Walter -	1	1	-	-
Nairn, Rev. John -	10	10	2	2
Neame, Mr J. -	2	2	-	-
Neame, Mr Austin -	2	2	-	-
Neame, Mr Thomas -	2	2	-	-
Norwood, Capt. -	-	-	2	2
Oxenden, Henry, esq. -	26	5	5	5
Packe, Christopher, M. B.	15	15	-	-
Packe, Herbert, M. D. -	-	-	2	2
Palmer, Rev. J. (<i>Adisham</i>)	10	10	-	-
Papillon, David, esq. -	105	-	-	-
Papillon, Thomas, esq.	26	5	5	5
Papillon, Mrs -	-	-	3	3
Papillon, Rev. Philip -	-	-	1	1
Parish of Hackington -	-	-	3	3
----- -- Lower Hardres	-	-	2	2
----- -- Nackington -	-	-	2	2
Parker, Mr D. J. -	5	5	1	1
Parker, Mr Thomas -	-	-	1	1
Parnell, Mr John -	-	-	1	1
Payler, T. W. esq. -	10	10	3	3
Peckham, Mr. John -	3	3	-	-
Pearson, Mr. Charles -	21	-	-	-
Perfect, W. M. D. Member of the London Medical Society -	-	-	2	2
Pierce, Mr John -	10	10	-	-
Pope, Mr Thomas -	2	2	-	-
Pout, Mess. W. and Son	2	2	-	-

SUBSCRIBERS.

		SUBSCRIPTIONS			
		Building		Annual.	
Price, Rev. J. (<i>Hearne</i>)	-	10	10	2	2
Pyott, Robert Tho. esq.	-	20	-	3	3
Pusey, Hon. Philip	-	100	-	-	-
Ralfe, Mr Pilcher	-	-	-	1	1
Randolph, Rev. Thomas	-	-	-	2	2
Reakes, Mr Henry	-	1	1	-	-
Rice, Henry, esq.	-	21	-	-	-
Rigden, Mr Thomas	-	2	2	-	-
Royle, Mr Jos.	-	21	-	2	2
Rutton, Rev. Matthew	-	1	1	1	1
Rutton, Mrs M.	-	1	1	1	1
Saddleton, Mr Joseph	-	3	3	-	-
Sandys, Mr E. H.	-	10	10	2	2
Sayer, Rev. Geo.	-	21	-	-	-
Sayer, Major	-	-	-	1	1
Sayer, Miss	-	-	-	1	1
Scudamore, Mr. Edward	-	-	-	2	2
Scudamore, Mr W. (<i>Wye</i>)	-	-	-	1	1
Sedgwick, Mr W. G.	-	5	5	-	-
Simmons, S. F. M. D.	-	10	10	2	2
Simmons, Mr James	-	21	-	3	3
Symons, Rev. Nich.	-	10	10	-	-
Six, Mr James	-	-	-	2	2
Slodden, Mrs	-	5	5	-	-
Smith, Mr Edward	-	5	5	-	-
Sondes, Rt. Hon. Lord	-	105	-	5	5
Southee, Mr Thomas	-	3	3	-	-
Staines, Mr Richard	-	-	-	1	1
Stains, Mr Robert	-	-	-	1	1
Stracey, H. esq.	-	52	10	-	-
Stringer, Mr George	-	-	-	2	2
Stringer, Mr J. H.	-	-	-	1	1
Thanet, Rt. Hon. Earl	-	105	-	-	-
Tharp, Mr John	-	1	1	-	-
Thomas, Mr Mark	-	5	5	-	-
Thompson, John, esq.	-	21	-	3	3
Tillard, James, esq.	-	20	-	3	3
Tillard, Mrs.	-	-	-	2	2
Toke, John, esq.	-	105	-	5	5
Toke, N. R. esq.	-	-	-	3	3

SUBSCRIBERS.

	SUBSCRIPTIONS			
	Building.		Annual.	
Toke, Mrs - - -	-	-	2	2
Watson, Hon. Lewis Tho.	105	-	5	5
Watson, Hon. Mrs -	5	5	3	3
Whitfield, Mr John -	10	10	-	-
Willmot, Sir Robert, bart.	21	-	-	-
Wood, Mr W. - - -	1	1	-	-
Wootton, Mr. Tho. -	2	2	-	-

£. s. £. s.

Feb. 1, 1793—Total Amount 4496 3 | 362 5

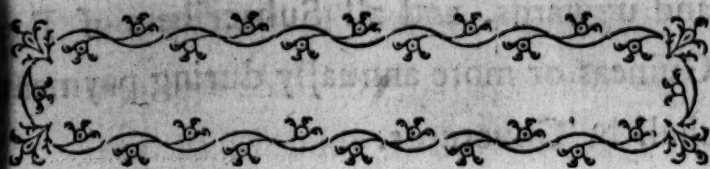
✍ The above subscriptions to the building exceed the sum of 4485l. 13s. stated in the account, dated 24 Dec. 1792, by a subscription of ten guineas, paid by Mr. Fitch since that account came from the press.

ERRATA.

P. 21, line last, r. 'suspected'

-- 34, ---- 8, r. 'what patients (solely under their care) are to be,' &c.

In the list of Officers, the *Assistant Treasurer* should be placed immediately after the *Treasurer*



STATUTES

OF THE

General Kent and Canterbury

HOSPITAL.

THIS establishment shall be known Name of the Institution.
and distinguished by the name of
the GENERAL KENT AND CAN-
TERBURY HOSPITAL, for the relief of sick
and lame Poor, from whatever part of the
County recommended.

II. The Regulation and Government of Form of Government.
this Hospital shall be vested in the hands of
Governors, qualified as herein after-men-
tioned.

Qualification
of
Governors.

III. All Benefactors of Twenty Guineas and upwards, and all Subscribers of Two Guineas or more annually during payment, shall be Governors.

✚ The money subscribed for building the Hospital, being appropriated entirely for that purpose, such Subscribers cannot be admitted to any privileges as annual Subscribers or Benefactors.

As Representatives of
unknown or
deceased
Benefactors.

IV. Any person, who shall pay into the hands of the Treasurer, any sum from an unknown person, or any executor or administrator paying a legacy, shall be entitled to the privileges allotted to a contributor of such sum : but this is not to be understood of money collected at any public place, for the benefit of the charity.

General
Boards
Tuesday in
Easter-Week.

V. A General Board of the Governors shall be held twice in every year, *viz.* on Tuesday in Easter-Week, on which day, the Physicians, Surgeons, Auditors, Treasurer, and all officers shall be chosen ; the accounts for the year settled, an abstract laid before the Governors, and printed for the

the satisfaction of the public, in which the number of Patients admitted and discharged shall be particularly mentioned; and on Monday in the week of Canterbury Races; which meeting shall be considered as an Anniversary Meeting of all the Friends of the Charity, before whom a Sermon shall be preached at the Cathedral, the Friends of the Charity dine together, Collections be made, and in the absence of the President, the Treasurer shall be requested to take the Chair. The said General Boards to be advertised in one or more of the Canterbury and Maidstone Newspapers, at least fourteen days before the time of each meeting.

Monday in the
Canterbury
Race-Week
the
Anniversary.

VI. There shall be a Weekly Board of Governors, consisting of three at least, who are to meet every Friday by eleven o'clock at the Hospital. The majority at such meeting shall chuse their own Chairman for the day; and whoever presides in the chair, shall have a second or casting vote, on all questions, where the votes are equal.

Weekly
Board.

VII.

Special
Meetings.

VII. Any Weekly Board of Governors, consisting of three Members at least, shall be empowered to call a Special Meeting as often as to them shall appear necessary, giving at least six days notice in one or more of the Canterbury Newspapers, specifying the business to be transacted at such meeting.

President.

VIII. The Archbishop of Canterbury shall be requested to accept the office of President; but in case of his refusal, a President to be elected by a General Court.

Two Auditors
to be chosen
annually.

IX. At the General Board, on Tuesday in Easter-Week, two Auditors shall be chosen from the Governors, to inspect and audit the accounts of the Hospital, and to report the same from time to time to the General Board, and at the end of every year, viz. on Tuesday in Easter-Week, to draw out the accounts of the charity, calling to their aid such assistance as may be necessary. They shall also state the number of Patients received and discharged in the year, and give an abstract of the proceedings of the Governors; and shall report the same to the General Board. X.

X. At the General Board held on Tuesday in Easter-Week, the Treasurer and Assistant Treasurer, shall be annually chosen out of the Governors; who shall give security, if required, to such persons as the General Board shall appoint, for the due accounting for all such money as they shall receive for the use of the Hospital; and the Treasurer shall pay all such bills as are ordered by the General or Weekly Boards.

Treasurer
and Assistant
Treasurer
to be chosen
annually.

XI. The power of making and repealing Laws, and of electing and removing Officers, shall be vested in the General Board only: and all Laws and Orders made at one General Board, shall be in force until the next General Board, but no longer; unless confirmed by two-thirds of the Governors present at such subsequent General Board; and all Orders of the Weekly Board are to continue in force, till repealed by some subsequent Weekly or General Board.

Exclusive
power to make
and repeal
Laws.

Confirmation
of Laws, &c.

XII.

Business to be
transacted
at the
Weekly Board.

XII. The Weekly Board shall inspect the observations of the House Visitors, regulate all matters relating to the admission or discharge of Patients, enter new subscriptions and benefactions, the death of Subscribers, or subscriptions withdrawn, enquire into the conduct of Officers and Servants, examine and pass accounts, order payments, execute the orders of the General Board, and prepare such matters as are proper to be laid before the same, and transact any other business that may occasionally occur, without interfering with the business of the General Board.

Proceedings
of Boards to be
registered.

XIII. The proceedings of every Board shall be fairly registered, and signed by the Chairman or Secretary ; and every transaction respecting the Hospital shall at all times be open to the inspection of every General, Special or Weekly Board.

Method of
conducting
Business, and
Order to be
observed in
Debates at all
Boards.

XIV. At every General Board, the proceedings of the last General Board, and at every Weekly Board, the proceedings of the last Weekly Board, shall be read over.

At

At all Boards, the Governors shall be seated, and every one speaking shall stand up, and address himself to the Chairman; nor shall any one speak more than twice in a debate, without permission. The Chairman shall not refuse to propose any question, nor have power to adjourn or dissolve any meeting, without the consent of the majority, until the business be wholly finished; and in case of his refusal to propose any question, or attempt to adjourn or dissolve any meeting, the majority of those that are present may constitute and appoint some other Governor to act as Chairman, in the same manner as if such Chairman were absent. No subscriber or other person shall be present, when any matters in which he is concerned, may be debating, except when he shall be desired to attend.

XV. At every Weekly Board, two of the Governors, residing in or near Canterbury, shall be appointed to visit the house once every day, for the ensuing week; each of whom, in case of sickness or necessary avocation, may appoint another Governor to be his Deputy.

Two House
Visitors
to be appointed
weekly,

Clergy requested to attend by rotation.

XVI. As the Revenues of the Hospital are not sufficient at present to appoint a Chaplain with a salary; the Clergy in or near Canterbury shall be requested to attend the Hospital, by weekly or monthly rotation, to read Prayers twice a week, and to administer the Sacrament, if desired, to persons in imminent danger. All Patients dissenting from the principles of the established church, may be attended by a Minister of their own persuasion.

Officers and Servants how appointed.

XVII. The Physicians, Surgeons, House Apothecary, Secretary, Matron, Nurses and Servants, shall be appointed by the General Board; and Nurses and Servants, after the first appointment, by the Weekly Board.

Officers to be suspended for misbehaviour by the Weekly Board.

XVIII. The Weekly Board, seven members being present, shall have power to suspend the House Apothecary, Secretary, or Matron, for misbehaviour, and to appoint others during the suspension.

Vacancies of Officers how filled.

XIX. When any vacancy shall happen in the office of Physician, Surgeon, Matron, Apothecary or Secretary, the Weekly Board shall summon a special meeting to fill

fill up the vacancy, unless the stated General Board shall happen at a convenient distance of time, and then twenty days notice shall be given of such election, in the manner prescribed for special meetings.

XX. All elections, and all questions, shall be decided by a majority of votes present, which shall be taken by ballot, if required. But no Subscriber shall have a vote at any General, Special or Weekly Board, unless, at the time of voting, he has paid his subscription for the current year.

Elections,
how decided.

XXI. All subscriptions for the current year, shall be deemed to become due on every first of January ; at which period the yearly account commences. And all new subscriptions shall be considered as taking place on that day, and ending on the thirty-first of December. The subscriptions for the first year shall commence on the first of January 1793.

Commence-
ment of
Subscriptions.

XXII. To all persons whose subscription shall be in arrear on the twenty-fifth day of March, a monitory letter shall be

Subscriptions
in arrear.

sent by the Secretary, to prevent further delay of payment.

Officers and
Servants not to
give or take
Fees.

XXIII. Any Officer or Servant of the Hospital, who shall presume to give to, or take of, any tradesman, patient, servant, stranger, or any other person, any Fee, Reward, or Gratuity of any kind, directly or indirectly, for any service done, or to be done, in or on account of the Hospital, shall be immediately dismissed.

Strangers not
to visit the
wards without
a guide.

XXIV. No person, except employed in the necessary business of the house, shall be allowed to go into the wards, before eleven o'clock in the morning (or at any time for more than half an hour) nor without a guide appointed by the Matron; but no such person shall be admitted into any of the wards, during the time the Surgeons are dressing.

Domestic
Officers and
Servants to be
single persons.

XXV. The House Apothecary, the Assistant, the Matron, and all the Servants and Nurses concerned in the Hospital, shall be free from the burden of children, and the care of a family.

XXVI.

XXVI. An Inventory of all the household goods and furniture belonging to the Hospital, shall be kept by the Secretary, and a Copy thereof by the Matron; and once every year, at some convenient time, before the stated Board on Tuesday in Easter-Week, the Auditors shall cause a fresh Inventory to be made, and compared with that of the preceding year, as well as with the account of what has been purchased since: and when any thing is wanting, it shall be immediately notified, by the Matron, to the Visitors for the week.

Inventory
of the
Household
Goods to be
made
every year.

XXVII. The method of Dealing with Tradesmen in general shall be, to publish an account of provisions and goods wanted, and notice for such as are willing to furnish the same, to bring their proposals, sealed up, to the Secretary, at a day fixed, in order that the next Weekly Board may determine which shall be accepted.

Method of
dealing with
tradesmen.

XXVIII. All Deeds, Evidences, and Writings, relating to the Hospital, shall be preserved in a chest, provided for that purpose, and secured by three locks, the
keys

Deeds and
Writings how
to be secured.

keys whereof shall be kept by such persons as shall be appointed by the General Board held in Easter-Week.

Poor's Boxes
to be set up.

XXIX. A Poor's Box, or Boxes, shall be set up in some convenient place or places, to each of which there shall be two locks; one key to be kept by the Treasurer, and the other as the Weekly Board shall direct: and the money there collected applied to the use of the Hospital.

Regulation of
Patients' diet.

XXX. A General Table of Diet shall be settled by the Physicians, subject to such occasional alteration as they may think proper.



RULES

R U L E S

F O R

The Admission and Discharge of

P A T I E N T S.

PATIENTS shall be admitted and discharged every Friday, by the Weekly Board, between the hours of twelve and two.

Time of
admitting
Patients.

II. All Patients admitted, must not fail to bring, at least, two shirts or two shifts; and if they live at distant places, the persons recommending are desired to send before-hand, directed to the Secretary, post paid, a short state of their case, drawn up by some physician, surgeon, or apothecary, that some judgment may be formed, whether they are proper objects for the charity, and that an answer may be returned, when they can be admitted; but the Weekly

Rule to
be particularly
observed by
those who
recommend
Patients at a
distance.

Board

Board are to be at full liberty to reject such Patients, if it shall appear that their cases have been misrepresented; nor will any answer be sent, where the postage or carriage is not paid.

Physicians
and Surgeons
to admit or
discharge
Patients when
the Weekly
Board does not
attend.

III. If a sufficient number of Governors do not meet on the day appointed for the admission of Patients, the Physician and Surgeon of the week (with the Governors if any are present) shall then discharge such Patients as are ready to be discharged, and admit such Patients, as shall then offer themselves, and be approved of.

Privileges of re-
commendation:
1st, To Sub-
scribers of
One Guinea.
2d,
Two Guineas.

IV. Every Subscriber of One Guinea annually, shall have a right to recommend two Out-patients within every year—Every Subscriber of Two Guineas annually, shall have a right to recommend one In-patient and two Out-patients, or four Out-patients, within every year—Every Subscriber of Three Guineas annually, shall have a right to recommend one In-patient and three Out-patients, or six Out-patients, within every year—Every Subscriber of Five Guineas annually, shall have a right to recommend

3d,
Three Guineas.

4th,
Five Guineas.

two

two In-patients and four Out-patients, or ten Out-patients, within every year.—A Benefactor of Ten Guineas at one time, shall have the same right of recommending Patients as an annual subscriber of one guinea—A Benefactor of Twenty Guineas at one time, shall have the same right of recommending Patients as an annual subscriber of two guineas—A Benefactor of Thirty Guineas at one time, shall have the same right of recommending Patients as an annual subscriber of three guineas—A Benefactor of Fifty Guineas at one time, shall have the same right of recommending Patients as an annual subscriber of five guineas. The Head Magistrate of any body corporate, the Overseers or Guardians of any parish, or the person presiding in any society, subscribing an annual sum, shall have the same right of recommending Patients as other annual subscribers of the like sum: but no Subscriber whatever shall have more than one In-patient at a time; and no new Subscriber shall have a right to recommend any Patient, till his subscription

5th,
To Benefactors
of
Ten Guineas.

6th,
Twenty Gui-
neas.

7th,
Thirty Gui-
neas.

8th,
Fifty Guineas.

9th,
To representa-
tives of bodies
corporate and
other societies.

Subscribers
to have but one
In-patient
at a time.

scription has been paid three months. All recommendations shall be subject to the regulations contained in the following clauses No. XIII. and XIV.

✍ It is hoped the Revenue of the Hospital will in time be so considerable, that the Subscribers may be allowed to recommend a greater number of Patients.

10th,
To Physicians
and
Surgeons.

V. The Physicians, during their attendance on the Hospital, shall have the same privileges of recommendation with a subscriber of five guineas, and the Surgeons with a Subscriber of three guineas annually, over and above the privileges they may be entitled to as annual subscribers or benefactors.

Any Subscriber may depute another to recommend.

VI. Every Subscriber or Benefactor shall have power of deputing any other subscriber to recommend Patients, observing the forms directed in the supplement.

Cases of
immediate
exigence

VII. No Patient shall be admitted, but by the recommendation of a Subscriber, Benefactor, or Deputy; unless in cases which admit of no delay; when the Apothecary

*superintending
Apothecary*

the cary or Matron may receive Patients, giving immediate notice to the Physician and Surgeon of the week.

VIII. There shall be always four Beds reserved for accidents, or for such cases as will admit of no delay. Beds to be reserved for such cases.

IX. No Subscriber's recommendation shall be accepted, whilst his subscription is in arrear. Recommendation of Subscribers in arrear inadmissible.

X. An alphabetical List of all Subscribers in arrear shall be made out by the Secretary, and laid before the Chairman of the General or Weekly Board, that he may immediately refer to any person's name, whose subscription is unpaid. List of subscribers in arrear to be kept.

XI. No domestic or other Servant shall merely on that account, be excluded the benefit of the Hospital; but it shall be left to the determination of the Weekly Board, how far the servant is, or is not, a proper object: which Weekly Board will also consider, that it is contrary to the intention of this charity, to relieve those who are able to pay for relief; and it is reasonable to suppose, that all masters (whether subscri-

Domestic servants not inadmissible.

bers or not) who are in affluent circumstances, will not desire them to be relieved at the public expence, to the detriment of more necessitous objects, and to the disadvantage of the Surgeons, who give their attendance gratis.

Answers to be
returned to
Recommendations.

XII. A Letter, signed by the Secretary, shall be sent to every subscriber or benefactor recommending a Patient, to signify that the person recommended is admitted, postponed, or rejected ; and the like notice shall be given to the subscriber or benefactor, when a Patient is discharged.

Preference
in particular
cases.

XIII. When there shall be want of room in the Hospital, for the admission of such as are properly recommended and qualified to be In-patients, the preference shall be given, 1st, to those whose cases admit of the least delay—2d, to those who live at the greatest distance—and 3d, to those recommended by such subscribers and benefactors, or their deputies, as have not recommended any In-patients within the year.

XIV.

XIV. Patients properly recommended and qualified, who cannot be admitted for want of room in the Hospital, shall be ^{Patients not admitted for want of room to have future preference.}minuted down in the books for admission as In-patients, and received into the house by the Matron upon the first vacancy; and in the mean time shall be treated as Out-patients.

XV. No Soldier shall be admitted an ^{Soldiers, In-patients, to pay their subsistence money.}In-patient, until his Officer has engaged to pay his subsistence money to the Weekly Board, during such time as he shall continue there; except a soldier on furlough, when there is no officer at hand to engage for him.

XVI. All who are admitted into the Hospital, and in two months receive no ^{Patients not likely to receive benefit to be discharged,}benefit, shall of course be discharged; unless the Physicians or Surgeons certify to the Weekly Board, that there is a probability of a cure, or of considerable relief.

XVII. No woman big with child—no ^{Cases, inadmissible as In-patients.}child under seven years of age—no persons disordered in their senses, or suspected to have

have the small pox, itch, or infectious distemper, or who are not clean and free from vermin—nor any who are apprehended to be in a consumptive or dying condition, or who are suspected to have the venereal disease, or who may receive equal benefit as Out-patients, shall be admitted into the Hospital as In-patients, or permitted to stay in it. But exceptions to this rule and the following, are to be made in cases of accidents, or other extraordinary emergencies.

Patients not to
receive
assistance who
can pay for
their cures.

XVIII. None shall be assisted with advice or medicines, who are able to subsist themselves and pay for their cures—or who shall have the venereal disease—or who shall ask alms in or about the Hospital, or elsewhere within or near the city—nor any vagrant whatever.

Out-patients
from a distance
allowed
1s. per week
while at
Canterbury.

XIX. For the encouragement of remote subscribers, as well as for the greater benefit of the poor, the Governors will allow to all Out-patients, who shall come from the distance of four miles or upwards, one shilling per week, towards defraying their expences while resident at Canterbury.

XX.

XX. The several patients shall be en-joined to desire that public prayers may be offered for them, during their illness, and return public thanks, in their respective places of divine worship, upon their recovery ; and shall receive a printed form, to be presented to their Ministers, for that purpose.

Patients to
request public
prayers and
return thanks.

XXI. In case of death, the person who recommended the deceased must either remove the corpse, or defray the burial expences, which will be reduced to as small a sum as decency will permit ; and if a distant Patient, on his discharge, be not removed, the Governors will return such Patient home to the parish, from whence brought, at the expence of the person recommending.

Expences
of burial or of
removing
discharged
Patients.



DIRECTIONS

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Expences
of burial or of
removing
discharged
Patients.



DIRECTIONS



DIRECTIONS

FOR

The WEEKLY BOARD.

I. **T**o nominate the Chairman of the day, conformable to the rules.

II. To enter in the Minute Book, the Names of the Governors then present.

III. To read the Minutes of the last Weekly Board.

IV. To read the Entries in the Visitors Book, and appoint new Visitors for the ensuing week.

V. On the last Friday in the month, to read the Bills, and order them to be paid, being first approved by the Weekly Board, and signed by the Chairman.

VI. To discharge such Patients as are judged proper, and to direct those who are cured to return thanks the following Sunday,

day, at their respective places of worship, giving them printed forms, filled up by the Secretary, for that purpose; and to direct them to return thanks to their Physicians, Surgeons and Recommenders.

Directions
for the
Weekly Board.

VII. To continue such Patients as are not then discharged, and have stood on the book two months since their admission (or since last continued) and to send for them into the Committee-room (unless by their indisposition they are prevented) and to hear, from their own mouths, what benefit they have received, or are likely to receive by a continuance in the Hospital.

VIII. To admit such Patients, as appear on examination to be proper; charging the In-patients to observe the Rules of the Hospital, which will be read to them in their wards; to conform to the directions of their Physician or Surgeon; to obey the Matron; to receive no provisions, liquors, or medicines from any one out of the house, nor to give any money or gratuity whatsoever to the nurses or other servants; and to acquaint them, that the consequence of their

Directions
for the
Weekly Board.

misbehaviour in any of these respects, will be a discharge for irregularity, by which they will be rendered incapable of future admission.

IX. To report new subscriptions, benefactions, or legacies, death of subscribers, and subscriptions withdrawn, &c.

X. To examine and pay the Apothecary's and Matron's incident expences, and to see the state of the Treasurer's accounts.

XI. To see what former orders (either of a General, Special or Weekly Board) remain to be executed, and whether any new orders are proper to be made, relating to the ordinary expences, government, or conduct of the Hospital, and of the Officers, Servants, and Patients belonging to it.

XII. To read the Minutes of the day, which are to be signed by the Chairman—and adjourn.



DIRECTIONS



DIRECTIONS

FOR

The House Visitors.

I. **T**HE Hospital is to be visited, by the House Visitors, once every day, during the week after their appointment, when they are to walk through the wards, with white wands, that they may be known to be House Visitors; and as soon as they enter the wards, the Nurses are to withdraw, and the Patients to stand by the sides of their respective beds.

II. They shall then enquire, whether the Apothecary, Matron, Nurses, and Servants have behaved agreeable to the Rules of the Hospital: particularly, whether the Patients have been duly attended, and their medicines properly dispensed to them—Whether any thing has been carried out of,

Directions
for the
HouseVisitors.

or brought into the Hospital clandestinely by the friends of the Patients, or by any of the Servants, and ask any other questions they may think necessary.

III. They shall view the Meat and Provisions brought into the house, and see that the Malt Liquor is sound, and in every respect proper for the family.

IV. On the return from visiting the wards, the Apothecary, Matron, Nurses, and Servants shall be ready to attend them in the Committee-room, to answer all their questions, and execute their orders. And whatever they think observable, shall be entered, either by themselves or the Secretary, and signed by them in a book, provided for that purpose, which is to be examined every week by the Weekly Board.

V. They shall fill up the Diet Book the day they go out of office.



RULES

R U L E S

F O R

The P H Y S I C I A N S.

I. **T**H E Physicians shall attend in weekly rotation every Friday, by eleven o'clock in the forenoon, to examine those who shall be recommended for Patients, to certify their opinion of the cases to the Weekly Board, and to prescribe for such as shall be admitted.

II. The Physicians shall meet at the Hospital every Monday morning, at ten o'clock, and hold a consultation upon such cases as may require it—After which they will prescribe for such Out-patients as on the preceding Friday they ordered now to attend, and will give to the Apothecary a list of such Patients as are proper to be discharged

Rules for the
Physicians.

discharged the Friday following; they are also to visit their respective Patients at such other times as they judge necessary, or shall have notice of such necessity from the Apothecary.

III. All the In-patients, shall be under the care of the Physician, whose turn it was to attend when they were admitted.

IV. The Physicians shall be constantly referred to, in all difficult and mixed cases, by the Surgeons, and shall jointly consult with them; but no internal medicines shall be administered by the Surgeons, or dispensed by the House Apothecary, but by the direction of a Physician, unless on casualties, when Patients are suddenly brought into the Hospital, or when a surgical case instantly requires the administration of internal medicines, and at a time when the Physician cannot conveniently be consulted.

V. Each Physician, whose business or indisposition obliges him to be absent, shall engage his colleague to attend for him.

VI. Each Physician shall have the privilege

vilege of taking any number of pupils, first giving in their names, and having the permission of a General Board so to do. Rules for the Physicians.

VII. The Physicians, Surgeons, and Visiting Apothecary, shall inspect the drugs and medicines made use of by the House Apothecary, and see that he does his duty; and they shall enter their observations in a book to be provided for that purpose.



RULES



R U L E S

FOR

The S U R G E O N S,

I. **O**NE of the Surgeons shall attend by weekly rotation every Friday morning from eleven to two o'clock, that is, during the time the receiving Physician continues to admit Patients.

II. Each Surgeon is to take care of the Patients admitted on the day of his attendance, and shall dress those daily that require it, and shall appoint a certain hour in the forenoon for the attendance of the Out-patients at the Hospital.—And no Out-patient shall be dressed, who is not at the Hospital by that hour.

III. No Amputation or any other principal operation, shall be performed in the Hospital,

Hospital, without a previous consultation of the Physicians, and notice given to all the Surgeons belonging to it; except on some sudden accident.

Rules for the
Surgeons.

IV. Each Surgeon shall be allowed to introduce any number of Apprentices or Pupils, first giving in their names to the General or Weekly Board, and having them entered in their Minutes, with permission to attend at the Hospital: But no Pupils or Apprentices are to dress the Patients, but under the direction, and in the presence, of one of the Surgeons; nor are the Surgeons to suffer such Pupils or Apprentices to perform any operation, except bleeding, cutting an issue, making a seton, or drawing a tooth.

V. No person shall be admitted except the Physicians and their Pupils, the Surgeons, their Apprentices and Pupils, with the Apothecary and his Apprentice, to see either the great operations or common proceedings of the Surgeons, without their approbation.

VI. Each Surgeon, whose business or
E indisposition,

Rules for the
Surgeons.

indisposition, obliges him to be absent, shall engage one of the other Surgeons to attend for him; that the Patients may not be left to the sole management of the Pupils and Apprentices.

VII. On Thursday the Surgeons shall give a list to the Apothecary of what Patients that are (solely under their care) to be discharged the Friday following.



RULES



R U L E S

F O R

The A P O T H E C A R Y.

I. **T**HE Apothecary shall fix two tickets on each Patient's bed, one specifying the name of the Patient, by whom recommended, and the parish he came from, together with that of the Physician or Surgeon, or of both; and the other the diet, according to the prescription of the Physician; and he shall take care that the cases so fixed exactly correspond with the Physician's Book, and shall give a list to the Matron thereof, on each prescribing day.

II. He shall keep a Diet Book, of the number of Patients on each diet, according to the entries in the Physician's books.

E 2

III. He

Rules for the
Apothecary.

III. He shall go into the wards every morning, and enquire into the respective state of the Patients healths, whether the medicines prescribed have been taken, and what effect they have had ; and shall make a report of whatever may be necessary to the Physicians.

IV. An account of the number of beds, vacant in each ward shall be delivered by him at the Weekly Board, with a list also of the Patients received into the House in the foregoing week, and of such Patients as have been in the House two months ; and a list of the Out-patients, and how long they have been on the books.

V. He shall dispense no Medicines without the directions of the Physicians, except in cases of necessity, when they cannot be consulted.

VI. He shall take care of the Dispensary or shop utensils and medicines, that none of them be wasted, spoiled, or embezzled ; and shall make up and deliver out the medicines according to the directions of the Physicians, and assist the Surgeons.

VII. He

VII. He shall not suffer any Apothecary, Rules for the Apothecary. or others to inspect the Physicians Books or Pharmacopæia, without leave first obtained from the Physicians themselves.

VIII. There shall be a Committee appointed, whenever the General Board shall judge convenient, to buy drugs for the use of the Hospital, and till such time, the Apothecary shall provide what is necessary, by the direction of the Physicians; and he shall deliver to the Weekly Board, an account of what drugs and medicines are expended; and shall bring in a bill of the expence once every month.

IX. When any medicine shall be wanted for immediate use, the Apothecary shall pay ready money; and if any Apothecary in the County of Kent or City of Canterbury, should, from a deficiency of any particular medicine, desire a supply from the Hospital for his immediate use, such Apothecary shall in like manner pay ready money; for no borrowing or lending of drugs shall on any pretence be permitted.

X. He

Rules for the
Apothecary.

X. He shall keep an account of every person, that makes use of either of the baths, who can afford to pay, and receive ready money for the same, and account to the Weekly Board for it, paying it to the Treasurer.

XI. The Apothecary shall be never absent at the same time with the Matron, nor when the Physicians or Surgeons are to attend, and shall always acquaint the Matron, where he may be found. He shall be at home at ten of the Clock at night at farthest, and not lie out of the House, without special leave from the Weekly Board, or House Visitors of the week; in this case and in case of sickness, he shall depute another Apothecary, approved of by the Physicians, to officiate for him.

XII. The House Apothecary and Secretary, for acting in both capacities, shall receive a salary of Thirty Guineas a year, besides a gratuity of Ten Guineas a year, if he stay twelve months compleat, and behave to the satisfaction of the Governors,
and

and does not leave the Hospital without giving three months notice. He shall have his diet, washing and lodging at the Hospital; and shall also have the privilege of taking a Pupil, and money for his instruction, provided such Pupil resides out of the Hospital.

Rules for the
Apothecary.

XIII. Previous to any Apprentice being taken into the House, his name shall be entered at a Weekly Board, at least, two months, in order to give time for enquiry: He shall not be bound until he has resided in the House three months; when, if all parties approve, he shall be bound at his own expence, to the Apothecary for the time being, and shall be assigned to any other Apothecary, that may be chosen, in his room, during his Apprenticeship, for a term, not less than five, nor more than seven years. The House shall provide him with board, lodging and washing. —He shall pay a Fee to the Hospital of not less than One Hundred and Thirty Guineas, at the time his Indentures are signed, or at such future time as shall be agreed

Rules for the
Apothecary.

agreed upon. Of which one fourth part shall be paid to the Apothecary, by equal annual payments, at the end of each of the first five years for his own use.—In the last year of his apprenticeship, with the consent of a Weekly Board, and by permission from the Apothecary, he may visit the Patients.

XIV. Whenever the Apothecary shall chuse to quit his place, he shall give three months notice of such his intention.

XV. The Apothecary shall not administer any medicine, nor act in his profession out of the Hospital.

XVI. No one shall be elected Apothecary to the Hospital, who has not served a regular Apprenticeship, and been afterwards employed as an Apothecary.

XVII. The Apothecary's Apprentice shall obey the orders of the Physicians, Surgeons, and Apothecary, and comply with all the rules for the Apothecary.

RULES

R U L E S

FOR THE

SUPERINTENDING APOTHECARY.

I. **A**N Apothecary residing in Canterbury, shall be chosen as a superintending Apothecary.

II. The superintending Apothecary is to inspect into the drugs and medicines, used and administered in the Hospital, and also from time to time to inspect into the House Apothecary's account of drugs by him said to be wanted, and to sign the same, if he thinks proper, before it is given to the Druggist; and the Druggist's bills shall be examined and signed by him, before they are sent in to the Board for payment.

III. He shall see that the House Apothecary keeps every thing in the shop in proper order, and particularly that no drug is put into a drawer without its proper title.

F

RULES



R U L E S

F O R

The S E C R E T A R Y.

I. **T**HE Secretary shall attend every Board or Committee, to minute down and register all proceedings; and he shall be always ready to produce the books and accounts of the society, fairly written; he is to execute such orders as shall be given him by the General or Weekly Boards, and to assist the Auditors.

II. He shall enter in a Register, to be kept for that purpose, the names of the In-patients, and of the Out-patients, the parish or township they belong to, their age and distemper; when admitted, and by whom recommended; when discharged, and in what state.

III.

III. He shall send a letter to those who recommend Patients, informing them, if the person recommended be admitted an In or Out-patient, or if the Hospital be full, or if the Patient be improper to be admitted, and when admitted, if discharged for irregularity or non-attendance. And likewise, when the Patients are regularly discharged, he shall send a letter* to those who recommend them, informing them of the same, how long they have been in the Hospital, and whether they have received a cure, or relief, or are no better, or are discharged at their own request.

Rules for the
Secretary.

IV. He shall give notice in writing*, every Saturday, to the Physicians, Surgeons, House Visitors, and Clergyman, whose turn it is to attend the ensuing week.

V. He shall not presume to divulge the proceedings of the Governors, or report any thing which may be said in relation to

* There are printed Forms for the above purpose.

Rules for the tradesmen and others, on pain of immediate dismissal.
Secretary.

VI. He shall keep a fair Cash Book, in which all sums received or paid by the Treasurer are to be entered, and the account balanced at every General Court; and also a Ledger Book, or alphabetical Register of Subscriptions, (commonly called the Arrear Book) shewing for what years they are paid, and referring to the pages debited in the Cash Book, that the subscription in arrear may from thence be readily known; which books are to be duly entered up every week, and subjected to the inspection and examination of the Auditors.

☞ For his Salary, see XII. of the Apothecary's Rules.



R U L E S

F O R

The M A T R O N.

I. **T**HE Matron shall take care of the household goods and furniture, according to the Inventory, and be ready to give an account thereof, when required.

II. She shall visit the wards and offices every day; and shall take care that the chambers, beds, clothes, linen, and all things within the Hospital, be kept clean and neat.

III. She shall weigh and measure the provisions and other necessaries, which are brought into the Hospital, and shall keep a daily account of them in the Check Book, and lay it before the Weekly Board every
Friday;

Rules for the Matron. Friday; and shall never suffer any of the provisions, utensils, or goods, to be carried out of the house.

IV. She shall keep a Diet Book, by which the number of Patients on each diet may be known.

V. She shall cause the names of the Patients in each ward to be called over every morning and evening, and enter in the House Visitors Book, the names of those who are absent, and shall suffer no In-patient to go beyond the walls, the garden, or court, without leave.

VI. She shall take care of the keys of the doors, and see that the outer gates be always locked at nine in the evening, and not opened before seven in the morning, from Michaelmas to Lady-day; and locked at nine in the evening, and not opened before six in the morning, from Lady-day to Michaelmas, unless ordered otherwise by the Weekly Board.

VII. The Matron shall not, on any account sleep out of the Hospital, or be absent at the same time with the Apothecary;
and

and she shall see that the Nurses, Servants, and Patients observe the Rules of the house, and do their duty ; and in case of misbehaviour, or neglect, she shall acquaint the Weekly Board or House Visitors thereof.

Rules for the
Matron,

VIII. The Salary of the Matron shall be Fifteen Guineas a year, with diet, washing and lodging ; and if she stays twelve months, and behaves to the satisfaction of the Governors, and does not leave the Hospital without giving three months notice, she shall receive an annual gratuity of Five Guineas.



RULES



R U L E S

F O R

The P O R T E R.

I. **T**HE Porter, with assistance, if the Weekly Board think necessary, shall carefully attend the gate, and shall suffer no In-patient to go out without leave ; and he shall inform the Matron of every stranger who comes into the Hospital.

II. He shall obey the orders of the Physicians, Surgeons, and Apothecary, pound in the great mortar, and do the labouring work of the house, when ordered by the Apothecary or Matron : and shall never be absent on any business whatsoever, without giving the Matron notice, that a person may be appointed to attend during his absence.

III.

III. The Salary of the Porter shall be Rules for the
Porter.
Ten Pounds a year, with a livery coat of
Kentish Grey and red collar, and silver
laced hat once in two years; he shall have
likewise, diet, washing, and lodging.



RULES



R U L E S

FOR THE

N U R S E S and S E R V A N T S.

I. **T**HE Nurses shall clean their respective wards, by seven in the morning from the first of April to the first of October; and before eight from the first of October to the first of April; and they shall serve up breakfast, within an hour after the wards are cleaned.

II. They shall take care to administer the medicines duly according to directions.

III. The Nurses and Servants shall obey the House Apothecary as their master, and the Matron as their mistress, and shall behave with tenderness to the patients, and with civility and respect to strangers.

IV. The Salary of the Nurses shall be each Five Guineas a year, with diet, washing and lodging, and if they behave well, a gratuity of Two Guineas.

RULES



R U L E S

FOR

The I N - P A T I E N T S.

I. **N**o Patient shall go out of the Hospital without leave from the Physician, Surgeon or Apothecary, first signified to the Matron ; nor lie out of the house on any account whatever, on pain of expulsion.

II. No man patient shall go into the women's ward, nor any woman patient into the men's ward ; nor be permitted to go into any ward but their own, without leave of the Matron.

III. No Patient shall sit up after eight o'clock in the winter, nor after nine in the summer, unless the Matron should on any particular occasion direct otherwise ; and every one (unless such as are ordered to

Rules for the
In-patients:

contrary by the Physicians and Surgeon) shall rise by seven in the summer, and by eight in the winter.

IV. There shall be no swearing, cursing, using abusive language, rude or indecent behaviour, on pain of expulsion, if there is no amendment after the first admonition.

V. No Patient shall presume to play at cards, dice, or any other game, on any account whatsoever, or to smoke any where within doors, or make use of spirituous liquors, without leave from the Physician or Surgeon, first signified to the Matron.

VI. Such Patients as are able, shall be employed to assist in any services which the Weekly Board, Apothecary, or Matron shall require: if such employment does not interfere with the medicines prescribed.

VII. No person shall be permitted to see the Hospital, or visit the patients without special leave of the House Apothecary or Matron, which is not to be granted on a Sunday, but on extraordinary occasions, or to the friends of those patients

patients who live at a great distance, and cannot conveniently come on any other day. Rules for the
In-patients.

VIII. None who shall have been discharged for irregularity, shall be admitted again as patients of the Hospital, on any recommendation whatever; unless in some very extraordinary cases, or where they may have met with an accident, which requires immediate assistance.

IX. The rules for the Patients and the Nurses, shall be read every Friday evening, after the admission of the new patients, by the Apothecary in the men's ward, and by the Matron in the women's ward, and likewise be hung up in each ward.



RULES



R U L E S

FOR THE

O U T - P A T I E N T S .

I. **T**HE Out-patients shall be assisted with advice and medicines, and be in no other respect chargeable to the Society, except as beforementioned in page 22, and occasionally for trusses, which are to be returned. And in the articles of cloth proper for strait or laced stockings, which shall be made up for them under the directions of the Surgeons, by some of the In-patients, provided they are not capable of doing it properly themselves.

II. No fresh medicines shall be given them, until they deliver to the Apothecary, his Pupil or Apprentice, the phials, or gallypots, and such medicines as they have not taken.

III. They shall attend exactly at eleven o'clock every Friday, and at such other times

times as shall be appointed by the Physicians and Surgeons; and if they absent themselves twice together, without a reasonable cause, allowed to be so by their respective Physician or Surgeon, they shall be discharged for their non-attendance.

Rules for the
Out-patients.

IV. No Out-patient shall presume to loiter about the Hospital, or streets adjacent, but come immediately to the place appointed to receive them; nor are they to beg any where in or near the city, on pain of being discharged.

B A T H S.

All persons not patients, desiring the use of the cold-bath, shall, before they use it, pay into the hands of the Apothecary one shilling for each time: and for the hot bath, two shillings and sixpence each time; which sums, and of whom received, shall be by him accounted for, and paid to the Treasurer for the use of the Hospital. But the patients of the Hospital shall never be prevented from bathing at their appointed hours by any person whatever.

The

The method by which the Auditors may examine the butcher's and baker's monthly bills, to see that the consumption of bread and meat does not exceed the stated allowance.

EACH of the patients on common diet is allowed four pounds of meat in every week; and those on low diet two pounds, including the butcher's meat allowed to make their broth; those on dry diet, allowed two pounds weekly each, though they have no broth; they who are on milk diet are allowed no meat except on the day of admission, when all patients coming from the country, have an allowance for broth after their journey.

From hence the following method of calculation may be established, viz. to double the sum of low and dry diets, to add four * times the number of common

* By the number of diets is here meant, the amount of the daily number of patients on each kind of diet, as registered in the diet book, and summed up at the end of each month, or other time for which they are audited; being equivalent to so many patients diets for one day, or so many days diet for one Patient.

diets,

diets, and divide the sum by 7, the quotient will then shew the number of pounds of butcher's meat allowed for the patients, exclusive of their usual allowance, on the day of their admission.

In examining the butcher's bills for the family, observe, that they are to be kept distinct from those of meat bought for the patients; and as the daily allowance for each servant is not to exceed a pound of meat, if the number of days in any given time are multiplied by the whole number of servants, the product will be the number of pounds allowed them during that time.

Each Patient is allowed a loaf a day, weighing fourteen ounces; the whole number of diets therefore in any given time, (found by adding the sums of all the four different diets together) is the same with the whole number of fourteen ounce loaves, which ought to be brought to the Hospital during that time, for the use of the In-patients.

H

TABLE

TABLE OF DIET.

LOW DIET.

BREAKFAST.

Sunday.	A pint of water gruel, or milk pottage.
Monday.	The same.
Tuesday.	The same.
Wednesday.	The same.
Thursday.	The same.
Friday.	The same.
Saturday.	The same.

DINNER.

Sunday.	A pint of broth, and two ounces of veal, or four ounces of roots.
Monday.	A pint of rice milk, or eight ounces of rice pudding.
Tuesday.	A pint of broth and roots.
Wednesday.	Eight ounces of bread pudding boiled, or roots
Thursday.	The same as Sunday.
Friday.	Roots boiled, or bread pudding
Saturday.	A pint of broth and roots.

SUPPER.

SUPPER.

Table of
Diet.

Sunday. A pint of water gruel, or milk
pottage.

Monday. The same.

Tuesday. The same.

Wednesday. The same.

Thursday. The same.

Friday. The same.

Saturday. The same.

Bread sufficient without waste.

Beer, not exceeding one pint a day.

These Patients to be first served.

COMMON DIET.

BREAKFAST.

Sunday. A pint of milk, or drink pottage.

Monday. The same.

Tuesday. The same.

Wednesday. The same.

Thursday. The same.

Friday. The same.

Saturday. The same.

DINNER.

Sunday. Eight ounces of boiled mutton, beef,
or veal, with broth, pudding,
and roots.

Monday. Twelve ounces of rice or flour pud-
ding, with roots.

Table of
Diet.

Tuesday. Same as Sunday.
Wednesday. Same as Monday.
Thursday. Same as Sunday.
Friday. Same as Monday.
Saturday. Same as Monday.

SUPPER.

Sunday. A pint of milk pottage, or occasionally three ounces of cheese.
Monday. The same.
Tuesday. The same.
Wednesday. The same.
Thursday. The same.
Friday. The same.
Saturday. The same.

Every day, bread sufficient without waste, and beer not exceeding one pint.

For every gallon of broth, put in three pounds of mutton or veal, or two pounds of lean beef, over and above the common allowance of meat.

MILK DIET.

BREAKFAST.

Sunday. A pint of water gruel or milk pottage.
Monday. The same.
Tuesday. The same.
Wednesday. The same. Thurs-

Thursday. The same.
 Friday. The same.
 Saturday. The same.

Table of
 Diet.

DINNER.

Sunday. A pint of rice milk, or hasty pudding.
 Monday. Rice or bread pudding.
 Tuesday. A pint of rice milk or boiled roots
 Wednesday. Bread pudding boiled, or baked pudding.
 Thursday. A pint of rice milk, or boiled milk, with bread or hasty pudding.
 Friday. Bread pudding, or rice pudding.
 Saturday. A pint of rice milk, or roots.

SUPPER.

Sunday. A pint of milk pottage or water gruel.
 Monday. A pint of milk pottage.
 Tuesday. A pint of boiled milk.
 Wednesday. The same.
 Thursday. A pint of water gruel, or milk pottage.
 Friday. A pint of milk pottage.
 Saturday. A pint of boiled milk.

Every day, bread sufficient without waste.

Drink, two pints of water to one of milk.

The diets to be occasionally altered at the discretion of the Physicians or Surgeons.

SUPPLE.



S U P P L E M E N T.

Form of leaving a Legacy to the Hospital. (No. 1.)

I Give and bequeath unto the Treasurer, for the time being, of The General Kent and Canterbury Hospital, near the city of Canterbury, the sum of
of lawful money of Great Britain, in trust for the charitable purposes of the said Hospital, to be paid to the said Treasurer within
calender months next after my decease, and his receipt alone to be a sufficient discharge to my Executors for the same.

Form of a Recommendation.

(No. 2.)

To the Governors of The Kent and Canterbury Hospital.

day of

17

Gentlemen,

I desire you will admit

*of the
parish*

parish of aged years, whom I
believe to be poor and a real object of charity,
to be an patient of the Hospital, and you
will oblige

Your humble servant.

P. S. I promise to remove the said
(1. 071) upon receiving notice for that purpose.

N. B. It is thought proper to request,
that the greatest care be taken by the Re-
commender, to ascertain the Parish of an
In-patient.

(No. 3.) Form of a general Deputation from one
Subscriber to another Subscriber, in order
to entitle him to recommend Patients—
which Deputation must be left with the
Secretary to the Hospital.

*To the Governors of The General Kent and
Canterbury Hospital.*

Gentlemen, day of 17

I hereby authorize A. Z. to recommend Pa-
tients for me, and in my right, to the above
Hospital; and, unless any recommendation of
his, in my name, shall happen to be precluded
by

by one signed by myself, or should be inconsistent with the Rules, I desire it may be accepted as if it came immediately from me.

I am, Gentlemen, your humble servant,

A. B.

Form of a Recommendation from one au- (No. 4.)
thorized to recommend Patients by De-
putation.

*To the Governors of The General Kent and
Canterbury Hospital.*

Gentlemen,

17

*I recommend to your examination A. B. of
the parish of whom I
believe to be a real object of charity, and de-
sire he may be admitted an Out (or In) Patient
of the Hospital, if duly qualified. I send this
for and in right of A. B. esq. pursuant to the
authority by him given to*

Age

Distemper

How long ill

Gentlemen,

} your humble servant.

N. B. All Patients must bring change
of Linen, or they cannot be admitted.

(No. 5.) Form of an Advertisement for a General Board, on Tuesday in Easter-Week.

General Kent and Canterbury Hospital. 17

*On Tuesday the day of next,
being the General Board, when the Treasurer's
accounts are to be settled; Auditors, Treasurer,
Physicians, Surgeons, and all officers will be
chosen, and other matters of importance to
the charity be transacted; all the Governors
are desired to attend the said meeting, at the
Hospital, precisely at eleven o'clock.*

Secretary.

(No. 6.) Form of an Advertisement for the Anniversary, on Monday in the Canterbury Race-Week.

General Kent and Canterbury Hospital. 17

*On Monday the day of next,
being the Anniversary, it is hoped that all the
friends and contributors to this benevolent in-
stitution will manifest a resolution and zeal to
support it, by meeting at the Hospital, pre-
cisely at ten o'clock, and attend the President,
Governors,*

Governors, &c. to the ca-
thedral, where a Sermon will be preached on
the occasion by the Rev.

After which a collection will be made at the
church-doors, when all may, by their appear-
ance at church, shew their approbation of so
humane an establishment, and have an oppor-
tunity, both by their presence and liberality,
according to their respective abilities, of pro-
moting so laudable and useful a design.

After divine service, the
the friends of the charity will dine together at

Ordinary and extraordinary 5s.

N. B. All who intend to dine are requested
to send for their dinner tickets on or before
that dinner may be provided accordingly.

Form of an Advertisement for Contracts. (No. 7.)

General Kent and Canterbury Hospital. 17

On the day of being a
Board Day, the Governors are desired to at-
tend at the Hospital, at eleven o'clock. All
persons willing to contract for the following

are desired to send their proposals, sealed, to the Board, before eleven o'clock on that day, specifying at what rate they will supply the Hospital for the ensuing with Butcher's Meat, Bread, Butter, Cheese, Milk, Soap, Candles, Rice, Sugar, Hops, Malt, Oatmeal, and Coals.

Chairman.

- (No. 8.) Form of a Letter to be sent to the Ministers of dissenting Congregations, requesting them to preach an annual Sermon, for the benefit of the charity, in their different places of worship.

General Kent and Canterbury Hospital. 17

Rev. Sir,

The Board of Governors, held this day, request you will preach an annual Sermon for the benefit of this charity, at in this whatever Sunday will suit you in the month.

I am, Sir,

Your very humble servant,

To the Rev.

Secretary

The

The Form of the Monitory Letter. (No. 9.)

Sir,

*In compliance with the rules of this Society,
I am to acquaint you, that it appears by our
books, that your subscription of per
annum, payable last has not yet been
received. It is therefore the request of the
Board, that you will be pleased to pay it to
or and excuse
this application from*

*Your humble servant,
Secretary.*



OFFICERS.

The LORD ARCHBISHOP OF CANTERBURY,
PRESIDENT.

WILLIAM DEEDES, Esq.-----*Treasurer.*

Dr. CHRISTOPHER PACKE --- } *Physicians.*
Dr. WILLIAM CARTER, Jun. }

Mr. GEORGE LEGRAND-----
Mr. JOHN WILLIAMSON -----
Mr. WILLIAM CHANDLER---
Mr. THOMAS CLOWES-----
Mr. JOHN PIERCE-----
Mr. JOHN DREW-----

} *Surgeons.*

Mr. EDWARD SCUDAMORE-- { *Superintending
Apothecary.*

Mr. JOHN LEGRAND ----- { *House Apo-
thecary and
Secretary.*

Mr. HENRY GIPPS----- { *Assistant*
Treasurer.
Matron.

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